

OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #1068

**DATE:** September 13, 2022

**PLACE:** Oak Park High School Presentation Room – G9  
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment in person at the meeting.

**TIME:** 4:30 p.m. Closed Session – **Please Note Early Start**  
6:00 p.m. Open Session

*The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.*

**BOARD OF EDUCATION**

**Drew Hazelton, President**

**Derek Ross, Vice President**

**Denise Helfstein, Clerk**

**Tina Wang, Member**

**Soyon Hardy, Member**

**Tess Leong, Student Board Member**



*Educating Compassionate and Creative Global Citizens*

**ADMINISTRATION**

**Dr. Jeff Davis, Superintendent**

**Ragini Aggarwal, Executive Assistant and Communications Coordinator**

**Adam Rauch, Assistant Superintendent, Business & Administrative Services**

**Stewart McGugan, Assistant Superintendent, Human Resources**

**Tammy Herzog, Assistant Superintendent, Educational Services**

**Enoch Kwok, Director, Educational Technology & Information Systems**

**Marcus Konantz, Director, Pupil Services**

**Brendan Callahan, Director Bond Program, Sustainability, Maintenance and Operations**

**Sara Ahl, Director Extended Care Programs**

**Brad Benioff, Director of Student Support and School Safety**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The following information is provided to help with understanding on how to follow and participate in the Board meeting. Members of the Public can observe the Board of Education meetings in person or watch it at: [www.opusd.org/livestream](http://www.opusd.org/livestream)

### **PUBLIC COMMENTS**

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda, or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

**NEXT MEETING-Regular Meeting, Thursday, October 13, 2022  
Oak Park High School, Presentation Room, G9**

**AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:**

**<https://www.oakparkusd.org/Page/10981>**

### **LAND ACKNOWLEDGEMENT STATEMENT**

Approved by the Board of Education on May 18, 2021

*The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.*

9/9/22

**OAK PARK UNIFIED SCHOOL DISTRICT  
AGENDA – REGULAR BOARD MEETING #1068  
September 13, 2022**

**CALL TO ORDER – Followed by Public Comments/4:30 p.m. – Please Note Early Start**

**CLOSED SESSION: 4:30 p.m. – Please Note Early Start**

**OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**. Members of the public will have the right to observe the meeting in person and on [www.opusd.org/livestream](http://www.opusd.org/livestream) and offer public comment in person at the meeting.

**I. CALL TO ORDER: \_\_\_\_\_ p.m.**

**II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS**

**III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:**

**A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2):  
1 case

**B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Government Code Section 54957**

**C. PUBLIC EMPLOYEE EMPLOYMENT : Instructional Assistant I - Literacy & Numeracy, Instructional Assistant I - Literacy & Reading, Instructional Assistants I Grade DK, Health Services Technician, Guest Teachers, Wellness Center Counselor**

**D. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6**  
Agency Designated Representatives: Adam Rauch and Stewart McGugan  
Employee Organizations: Oak Park Teachers Association and Oak Park Classified Association

**IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: \_\_\_\_\_ p.m.**

**A. ROLL CALL**

**B. FLAG SALUTE**

**C. REPORT OF CLOSED SESSION ACTIONS TAKEN**

**D. ADOPTION OF AGENDA**

**V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS**

**VI. OPEN COMMUNICATIONS/PRESENTATIONS**

**A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS**

1. Remarks from Board Members

2. Introduction and Report from Student Board Member
3. Remarks from Superintendent
4. Report from Oak Park Education Foundation

## **B. BUSINESS SESSION:**

### **1. CONSENT AGENDA**

*Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.*

*At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.*

- a. **[Approve Minutes of Regular Board Meeting August 30, 2022](#)**  
*Board Bylaw 9324 requires Board approval of minutes from previous meetings.*
- b. **[Approve Public Employee/Employment Changes 01CL254252-01CL254263 & 01CE11921-01CE12015](#)**  
*Pursuant to Board Policies 4112 and 4212 Board approval is required for public employee employment and changes.*
- c. **[Ratify Purchase Orders – August 1 – August 31, 2022](#)**  
*Board Policy 3300 requires Board approval of Purchase Orders.*
- d. **[Approve Resolution #2022-13, Establishing the GANN Appropriation Limit for Fiscal Years 2021-2022 and 2022-2023](#)**  
*Ed Code 1629 and Ed Code 42132 requires Board adoption of a resolution establishing GANN appropriations limit*
- e. **[Approve Renewal of Consultant Agreement for Elementary and Middle School Garden Program](#)**  
*Board Policy 3312 requires Board approval for contracts for services*
- f. **[Ratify Renewal Agreement Between Ventura County Office of Education and Oak Park School District for Library Support Services](#)**  
*Board Policy 3312 requires Board approval for contracts for services*
- g. **[Ratify Public Works Contracts – June 14, 2022 Through July 1, 2022](#)**  
*Board Policy 3312 requires Board approval for contracts for services*
- h. **[Approve Out of State Travel for Certificated Employees to Attend the National Association for College Admission Counseling Conference, Houston, TX, – September 21-25, 2022](#)**  
*Board Policy 3350 requires Board approval for employees out of state travel*

## **ACTION**

### **2. EDUCATIONAL SERVICES**

- a. **[Public Hearing and Approval of Resolution #2022-14, Regarding Sufficiency of Textbooks and Instructional Materials for 2022-2023](#)**  
*Education Code 60119 requires a Public Hearing and Board approval regarding sufficiency of textbooks and instructional materials annually in order to receive funding for mandated costs*
- b. **[Quarterly Report on the Number of Students Earning a D or F Grade at Secondary Schools](#)**  
*The Board will receive a report on the academic supports being offered to students who earned a D/F Grade at the end of 2021-2022 school year*
- c. **[Approve Agreement for Staff development with Columbia University’s Reading and Writing Project Network, LLC.](#)**  
*Board Policy 3312 requires Board approval for contracts for services*

**d. Accept California School Dashboard Local Indicator Report**

*Districts are required to report the local indicators at a board meeting prior to the submission deadline of September 30, 2022*

**e. Approve Contract of Services for CogAT (Cognitive Abilities Test) Screening**

*Board Policy BP6172 requires the district provide all eligible students, including economically disadvantaged students, English learners, and students of varying cultural backgrounds, with full opportunities to participate in the GATE program*

**f. Ratify Career Education Center MOU with Ventura County Office of Education for 2022-2023 School Year**

*Board Policy 3312 requires Board approval for contracts for services*

**3. BUSINESS SERVICES**

**a. Authorize and Establish Budget for Measure S Project 22-12S Shade Sails for Red Oak Elementary School**

*Board approval required to approve projects funded by Measure S Bond Fund*

**b. Approve Unaudited Actual Revenues and Expenditures Report for Fiscal Year 2021-22**

*Board is asked to review Unaudited Actual Revenues and Expenditures*

**c. Approve Spending Plan for 2022-23 Education Protection Account Funds**

*Proposition 30 requires Board approval for spending plan for Education Protection Account Funds*

**d. Approve Resolution 2022-15 Authorizing the Sole Source Procurement of Bluepoint Alert Solutions System**

*Board approval required to approve a resolution for Sole Source Procurement*

**e. Authorize Measure S Project 22-13 S and Award of Contract for Rapid Emergency Alert System Districtwide**

*Board approval required to approve projects funded by Measure S Bond Fund and Board Policy 3312 requires Board approval for contracts for services*

**f. Approve Appointment to the Oak Park Citizens' Oversight Committee for the 2022-2024 Term.**

*Board approval required for appointments to Citizens Oversight Committee*

**4. HUMAN RESOURCES**

**a. Public Hearing and Approval of the District's Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association**

*Board Policy 4143.1/4243.1 and Government Code 3547 requires public disclosure of all initial contract proposals between the District and the employee organizations.*

**5. BOARD POLICIES**

**a. Approve Amendment to Board Bylaw 9270 Exhibit – Conflict of Interest**

*Government Code 87306.5 states that all Conflict of Interest Codes must be reviewed and amended as needed by local agencies during even-numbered years. Exhibit is being updated under the heading Designated Position Disclosure Category to reflect positions required to submit a Conflict of Interest Form and to update the title of a designated position to reflect current positions in the District.*

**VII. INFORMATION ITEMS**

**1. Monthly Cash Flow Report**

**2. Monthly Measure S Status Report**

### **3. Monthly General Fund Budget Report**

#### **VIII. OPEN DISCUSSION /FUTURE AGENDA ITEMS**

1. Update on Exhibits for Board Policy Placement in Mathematics Courses 6152.1.
2. Board Members may request items to be added to upcoming meetings at this time.

#### **IX. ADJOURNMENT:**

There being no further business before this Board, the meeting is declared adjourned at \_\_\_\_\_ p.m.